



Indiana CLEAN Community Challenge Annual Performance Report

State Form 53116 (R / 3-09)
Indiana Department of Environmental Management
CLEAN Community Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
100 North Senate Avenue IGCS W041
Indianapolis, IN 46204-2251
Telephone: (800) 988-7901
FAX: (317) 234-6573
www.cleancommunities.IN.gov

The Indiana CLEAN Community Challenge Annual Performance Report should demonstrate progress toward objectives and targets AND certify CLEAN Community Challenge requirements continue to be achieved. The Annual Performance Report should include the status of projects committed to in your community's original application, results of completed projects, and assurance that an annual Quality of Life Plan review was conducted by your community. Indiana CLEAN Communities must submit an Annual Performance Report two months after the anniversary of their CLEAN Community designation date.

Please do not include any confidential community or business information in your Annual Performance Report. Public access laws require IDEM to make the Annual Performance Report publicly available, which may include posting all portions of your report on the Indiana CLEAN Community Challenge Web site.

Your Annual Performance Report should be reviewed and signed by a senior manager at your community prior to submittal. Once signed, fax or mail the report to IDEM. If you have any questions, please contact the CLEAN Community Challenge Program Manager at 800-988-7901.

COMMUNITY INFORMATION

Name of Community

Richmond

Street Address (number and street)

50 North 5th Street

City, State, ZIP Code

Richmond, IN 47374

Web site

www.richmondindiana.gov

CONTACT INFORMATION

Name of Contact

Scott Zimmerman

Title

City Planner

Telephone number

765/983-7343

FAX number

765/962-7024

E-mail address

szimmerman@richmondindiana.gov

Mailing Address (number and street)

50 North 5th Street

City, State, ZIP Code

Richmond, IN 47374

Reporting Period Dates (month, day, year)

April 24, 2009 – April 23, 2010

If this is your third Annual Performance Report, do you wish to renew your Indiana CLEAN Community Challenge designation?

☐ Yes ☐ No ☒ N/A

If yes, your community will need to provide five new objectives and targets in the Continual Environmental Improvement section of this report.

ENVIRONMENTAL MEDIA ACTIVITIES

Please identify the five objectives and targets in your Quality of Life Plan and describe the baseline measurement, the progress made during the past year, future plans for achieving each target, and any cost savings experienced as a result of the target.

Environmental Media Activity #1

Objective Air Emissions

Target Reduce Sanitation Department fuel consumption by 10%

Baseline

2008 Baseline

31,782 gallons gas

110,391 gallons diesel

Progress Made

Calendar year **2009** Progress made **April 24 - December 31**

2009 Consumption

33,701 gallons gas

116,159 gallons diesel

We are unclear why fuel consumption increased. Many roads are under construction so routes may have been altered. Routes will resume after road work is complete.

Calendar year **2010** Progress made **January 1 - April 24**

Information not provided nor gathered by month.

The Sanitation Department took no actions to reduce fuel consumption

	during that period.
	Hurdles overcome Getting staff to regularly report figures
Upcoming Plans to Achieve Target	Cost Savings
Modeling of trash routes for gas efficiency; working with Earlham College Math Dept.	
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.	

Environmental Media Activity #2	
Objective Electricity used for outdoor lighting	
Target Reduce electrical consumption of City-owned outdoor lighting by 10%	
Baseline	Progress Made
The baseline provided by Richmond Power & Light was 1000 Kwh for 2008.	<p>Calendar year 2009 Progress made April 24 - December 31</p> <p>Richmond Power & Light has changed street lights and traffic signals. Cobra Head fixtures were replaced by Mongoose Head fixtures from Holophane. On US 40, 3 Cobras can be replaced by 2 Mongoose fixtures.</p> <p>Calendar year 2010 Progress made January 1 - April 24</p> <p>At the end of the project the usage rate was 100 Kwh for 2008.</p> <p>Hurdles overcome Creating reporting process</p>
Upcoming Plans to Achieve Target	Cost Savings
No further action is planned	The cost savings was estimated on an annual basis from \$120,000 down to \$30,000.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.	

Environmental Media Activity #3	
Objective Electricity use in the City Building	
Target Reduce electrical consumption in the City Building and the Sanitary District Building	
Baseline	Progress Made
The baseline for 2008 was 830,880 Kwh.	<p>Calendar year 2009 Progress made April 24 - December 31 507,360 Kwh used</p> <p>-Replaced incandescent bulbs with compact florescent -Richmond Power & Light has monitored the amount of electricity used in the City Building and Sanitation office for the reporting period. -Requested removal of personal coffee pots and space heaters</p> <p>Calendar year 2010 Progress made January 1 - April 24 349,920 Kwh used</p> <p>-Replaced incandescent bulbs with compact florescent</p> <p>Hurdles overcome Getting staff to surrender personal electric appliances</p>
Upcoming Plans to Achieve Target	Cost Savings
No further action is planned.	Cost went from \$130,000 annual to \$50,000 annual.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.	

Environmental Media Activity #4	
Objective Office Paper	
Target Reduce volume of solid paper waste sent to the landfill.	
Baseline	Progress Made
<p>Reduce office paper consumption - 10% Quantity of paper purchased is not available from Purchasing Department</p> <p>Increase office paper recycling - 30% 5,468 lbs. recycled in 2008</p> <p>Increase purchase and use of recycled content paper - 30% Not available from Purchasing Department.</p>	<p>Calendar year 2009 Progress made April 24 - December 31 634 lbs. of paper were recycled.</p> <p>-Emphasis was placed on removing white paper from the trash stream. -White paper is now shredded and bagged by resident of out-patient from state hospital -Not pursuing recycled content paper at this time because of the cost.</p> <p>Calendar year 2010 Progress made January 1 - April 24 1276 lbs. of paper were recycled.</p> <p>-Emphasis was placed on removing white paper from the trash stream.</p> <p>Hurdles overcome Networking of printers and copiers</p>
Upcoming Plans to Achieve Target	Cost Savings
Creating a video for local TV to show where recycling goes	No information is available through purchasing.
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.	

Environmental Media Activity #5	
Objective Recyclables	
Target Achieve a 30% reduction in solid waste going to the landfill from the City Building and the Sanitary District Office	
Baseline	Progress Made
326 lbs. of glass, plastic and metals were recycled in 2008	<p>Calendar year 2009 Progress made April 24 - December 31 239 lbs. of glass, plastic and metals were collected.</p> <p>-Put out new signs by trash cans to encourage recycling. -Recyclables are now separated, weighed and sent to the recycling center by senior citizen through ABEL program.</p> <p>Calendar year 2010 Progress made January 1 - April 24 86 lbs. of glass, plastic and metals were collected.</p> <p>-Put out new signs by trash cans to encourage recycling.</p> <p>Hurdles overcome Keeping employees from putting trash in recycling bins</p>
Upcoming Plans to Achieve Target	Cost Savings
Regular changing of signs on recycling bins to discourage trash	
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.	

ANNUAL EMS AUDIT

Summarize the results of the Annual EMS Audit your community performed on the Quality of Life Plan.

Areas needing improvement in Quality of Life Plan boil down to getting city employees to better support plan goals. This will be corrected by personal requests by Mayor Hutton.

COMMUNITY AND BUSINESS OUTREACH

Briefly describe the information presented to the community and businesses to keep residents informed of important issues related to the community's environmental performance, including how the status of Quality of Life Plan objectives were relayed to the community.

The CLEAN City goals have been discussed at Richmond City Council meetings and through the local TV network program called Environmentally Speaking.

CONTINUAL ENVIRONMENTAL IMPROVEMENT

If this is your third Annual Performance Report and your community desires to continue membership as an Indiana CLEAN Community, please provide five new objectives and targets your community will commit to during the next three year designation period, otherwise skip to the next section.

N/A

ADDITIONAL INFORMATION

Please provide the following additional information.

- List environmental awards received or voluntary programs participated in during the past twelve months (include information about each particular program).
Participated in Earth Day at IU East; coordinated six Earlham College students for environmental activities; No awards recently received
- Has your community taken advantage of any CLEAN benefits? If so, please describe which benefits were used, the implementation process, and ideas for additional benefits IDEM should consider.
No benefits received at this time
- Is your community pursuing ISO 14001 EMS certification? If yes, how has the Indiana CLEAN Community Challenge program been instrumental in achieving ISO 14001 EMS certification?
NO
- Explain the measured or perceived results from receiving, documenting, and responding to external communication and its effect on Quality of Life Plan objectives and targets?
We have not had public input based on the QLP.
- Explain the emergencies experienced within the community during the past year. Were the applicable emergency and contingency plans detailed in the Quality of Life Plan effective? What changes, if any, have been made to your community's emergency or contingency plans?
No emergencies occurred which tested the QLP.
- How have community residents and businesses reacted to your community participating in the Indiana CLEAN Community Challenge?
Two new businesses joined our environmental awareness council which administers CLEAN.
- According to the measurement program developed and implemented by your community to measure Quality of Life Plan success, is your community's Quality of Life Plan successful? Why or why not? If not, what changes will be made to ensure continual environmental improvement and future Quality of Life Plan success?
It is difficult to maintain interest in the program over a three year period.

CERTIFICATION AND PLEDGE

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, The City of Richmond, Indiana, commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state, and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that the Annual Performance Report must be submitted to the local government and IDEM and that we must reapply to the Indiana CLEAN Challenge every three years.

I understand that the information provided in this Annual Performance Report will be public record. I am the highest-ranking community official or I have been fully authorized by the highest-ranking community official to execute this statement on behalf of the local government submitting this Annual Performance Report.

Signature,

Sally Hutton

Title

Mayor

Date (month, day, year)

9/20/10

Please submit your CLEAN Community Challenge Annual Performance Report to:

IDEM-OPPTA
CLEAN Community Challenge Program Manager
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MC 64-00 IGCS W041
Indianapolis, IN 46204-2251
FAX: 317-234-6573